



Job Announcement

(Relocation Not Included)

Announcement Number
TRAML1819

Opening Date
6/14/2019

Closing Date
Until Filled

Part-time Position
Team Lead

Location
Waipahu, HI

Days/Hours
Weekdays/Weekends/Variable
AM & PM Shifts

Description

Provide assistance in operating and maintaining iTrampoline Hawaii. Daily responsibilities include opening and closing facility, checking-in customers, monitoring trampoline courts, maintaining inventory of products, maintaining facility, etc. Leads assist in training and development of employees, working with parties, special events, and various activities within the trampoline park.

Leads are responsible for ensuring that employees are fully trained in their specific areas and understand their job responsibilities; they provide excellent customer service, and ensure a safe and clean environment for customers and employees. Physical requirements include, but are not limited to, the ability to lift a minimum of 25 lbs, pushing, pulling, carrying, stooping, bending, squatting, reaching, and standing.

Tasks

(Cash)

- Knows all employee descriptions and tasks
 - o Check-In Attendant
 - o Court Monitor
 - o Park Assistant
 - o Party Host
- Oversees Court Monitors, Check-In Attendants, Park Assistants, and Party Hosts
- Assists with snack, sock, wristband inventory
- Assists with cash handling and till upkeep
- Assists with printing and submission of inventory and sales reports
- For contact for employees who have emergencies/issues, if issue/emergency is critical employees will contact whatever Lead or Supervisor is immediately available
- Report employee issues to Shift Lead and/or Supervisor
- Assists with cash discrepancy reports and discount reports
- Notifies Check-In Attendants of deals for the day and/or special events

(Court)

- Knows all employee descriptions and tasks

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. Equal Opportunity Employer. Drug Free Workplace



- o Check-In Attendant
- o Court Monitor
- o Park Assistant
- o Party Host

- Oversees Court Monitors, Check-In Attendants, Park Assistants, and Party Hosts
- Assists with cash handling and till upkeep
- Evaluates Court Monitor performance to assist Shift Lead with scheduling and choosing Floor Coordinator for the day
- Handles Safety Check report submissions (monthly), reports maintenance/repair issues, conducts trampoline maintenance, and maintains the trampoline maintenance log
- For contact for employees who have emergencies/issues, if issue/emergency is critical employees will contact whatever Lead or Supervisor is immediately available
- Report employee issues to Shift Lead and/or Supervisor
- Notifies Check-In Attendants of deals for the day and/or special events

Qualifications

High school diploma required. Previous retail experience preferred. Must have excellent verbal and written communication skills and the ability to work in a fast paced environment. Candidate must be organized and attentive to details. Familiarity with Microsoft Word, Excel, PowerPoint, and Point of Sale (POS) systems is desired.

Pay Rate

\$13-16/Hour (based on experience)

Introductory Period

Six months

Application Instructions

Submit application and resume in "Word" or "PDF" format via fax to (808) 394-2149, email to: employment@itrampolinehawaii.com; or mail to P.O. Box 970940, Waipahu, HI 96797. Reference job announcement number TRAMLD1819. No phone calls please.



Job Announcement

(Relocation Not Included)

Announcement Number
TRAMLD2019

Part-Time Position
Shift Lead

Location
Waipahu, HI

Days/Hours
Weekdays/Weekends/Variable
AM & PM Shifts

Rate of Pay
\$16/Hr.
(Based on experience)

Introductory Period
Six Months

Description

- Provide assistance in operating and maintaining iTrampoline Hawaii. Daily responsibilities include opening and closing facility, checking-in customers, monitoring trampoline courts, maintaining inventory of products, maintaining safety of facility, etc. Leads assist in training and development of employees, working with parties, special events, and various activities within the trampoline park.
- Physical requirements include, but are not limited to, the ability to lift a minimum of 25 lbs., pushing, pulling, carrying, stooping, bending, squatting, reaching, and standing.
- Must be able to work weekends.

Tasks

- Assists Supervisor
- Handles park employee operations
- Creates Schedules and maintains employee availability
 - o Works with Customer Relations office to ensure proper coverage for parties and events (Hosts, Monitors, and Check-In Attendants)
 - o Works with Team Leads and Supervisor to schedule proper park coverage
 - o First contact for "Leave Requests" and schedule changes
- Oversees the facilitation of employee knowledge and skills
 - o Helps with Training
 - o Helps with Orientation
 - o Occasionally helps with Hiring Process
 - o First Contact for employee evaluations and occasionally recommendations for promotions (Second Contact = Supervisor)
- Oversees Team Leads, Monitor, and Check-In Attendant performance and behavior
- Knows all employee descriptions and tasks

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. Equal Opportunity Employer. Drug Free Workplace.



- o Check-In Attendant
- o Court Monitor
- o Park Assistant
- o Party Host
- Assists with snack, sock, wristband inventory
- Assists with cash handling and till upkeep
- Assists with printing and submission of inventory and sales reports

Qualifications

High school diploma required. Previous retail experience preferred. Must have good verbal and written communication skills and the ability to work in a fast paced environment. Candidate must be organized and attentive to details as well as possess excellent customer service skills. Familiarity with Microsoft Word, Excel, PowerPoint, and Point of Sale (POS) systems is desired.

Application Instructions

Submit application and a copy of resume in either "pdf" or "doc" format via email to employment@itrampolinehawaii.com, via fax to (808) 394-2149, or mail to P.O. Box 970940, Waipahu, HI 96797. Drop off applications at 94-157 Leoleo St., Waipahu, HI 96797. Please be sure to reference job announcement. Relocation not included.